

Name: _____

Property address: _____

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Rent received (either net or gross) *													
Advertising													
Asset purchases (eg Oven, air conditioner, carpets) ***													
Body corporate fees													
Cleaning													
Council rates													
Electricity													
Gardening/lawn mowing													
Insurance													
Interest on loans **													
Land tax													
Legal fees													
Pest control													
Property management fees/commissions													
Repairs and maintenance													
Stationery, telephone and postage													
Travel expenses													
Water charges													
Sundry rental expenses													

* Please provide copy of Property Management Annual Statement (if applicable)

** Please provide copies of Loan Statements for the year

*** Please provide purchase date and amount for each Asset purchase

Asset description Date Amount
